



CHAUDHARY BANSI LAL UNIVERSITY, BHIWANI

(Established under Govt. of Haryana Act 25 of 2014)

**Department of Sociology and Social Work
Scheme and Syllabi**



Scheme and Syllabus of Examination

For

Post Graduate Diploma in Social Work (PGDSW) /

Master of Social Work (MSW)

I & II Semesters

(w.e.f. 2026-27)

(In accordance with NEP-2020)

Curriculum and Credit Framework for Post Graduate Programme (Multiple Entry-Exit, Internship and Choice Based Credit System LOCF)

With effect from the session 2026-2027 (In phased manner)

Chaudhary Bansi Lal University, Prem Nagar-127031

Bhiwani, Haryana, India



CHAUDHARY BANSI LAL UNIVERSITY, BHIWANI

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Department of Sociology and Social Work Scheme and Syllabi

PROGRAM LEARNING OUTCOMES OF PG PROGRAMS

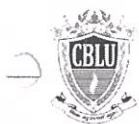
The graduate on completion of Master's program will be able to: -

PLO-1: Knowledge and understanding	Demonstrate the fundamental and advanced knowledge of the subject and understanding recent development and issues including methods and technique related to the Social Work Profession.
PLO-2: General Skills	Acquire the general skills required for performing and accomplishing the tasks as expected to be done by a skilled professional social worker in the field of Social Work Practice.
PLO-3: Technical/ Professional Skills	Demonstrate the learning of advanced cognitive technical/professional skills required for completing the specialized tasks related to the profession and for conducting and analyzing the relevant research tasks in different domains of the Social Work Practice.
PLO-4: Communication Skills	Effectively communicate the attained skills of a Professional Social Worker in well Structured and productive manner to society at large.
PLO-5: Application of Knowledge and Skills	Apply the acquired knowledge and skills to the problems in the area of Social Work Practice, and to identify and analyze the issues where the attained knowledge and skills can be applied by carrying out reach investigations to formulate evidence-based solution to complex and unpredictable problems associated with the field of Social Work or otherwise.
PLO-6: Critical thinking and Research Aptitude	Attain the capability of critical thinking in intra/inter area of the Social Work enabling to formulate, synthesize and articulate issues for designing of research proposals, testing hypothesis and drawing inferences based on the analysis.
PLO-7: Constitutional, Humanistic, Moral Values and Ethics	Know Constitutional, Humanistic, Moral Values and Ethical values and intellectual property rights to become a scholar/professional with ingrained values in expending knowledge for the society, and to avoid unethical practices such as fabrication, falsification or misrepresentation of data or committing plagiarism.
PLO-8: Capabilities/ qualities and mindset	To exercise personal responsibilities for the outputs of own work as well as of group/team and for managing complex and challenging work(s) that requires new/strategic approaches.
PLO-9: Employability and job-ready skills	Attain the knowledge and skills required for increasing employment potential, adapting to the future work and responding to the rapidly changing demands of the employers/industry/welfare sector/society etc. with time.

Course Learning Outcomes

The program learning outcomes are attained by learners through the essential learning acquired on completion of selected courses of study within a program. The term 'course' is used to mean the individual courses of study that makes up the scheme of study for a program. Course learning outcomes are specific to the learning for a given course of study related to a disciplinary or interdisciplinary/multi-disciplinary area. Some programs of study are highly structured, with a closely laid down progression of compulsory/core courses to be taken at particular phases/stages of learning. Some programs allow learners much more freedom to

Scheme & Syllabus of Post Graduate Diploma in Social Work (PGDSW)/ Master of Social Work (MSW) approved by PGBOS, Sociology & Social Work on 14 July 2026



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take a combination of courses of study according to the preferences of individual student that may be very different from the courses of study pursued by another student of the same program. Course-level learning outcomes will be aligned to program learning outcomes.

Course Mapping with PLOs

Course level learning outcomes are specific to a course of study within a given program of study. The achievement by students of course-level learning outcomes leads to the attainment of the program learning outcomes. At the course level, each course may well have links to some but not all graduate attributes as these are developed through the totality of student learning experiences across the yearsof their study. A course map would indicate the linkage between course learning outcomes and each program learning outcome. A course map would indicate the linkage between course learningoutcomes and each program learning outcome (Table).

Table : Course mapping with PLO for PG Programs

Course	PLO 1	PLO 2	PLO 3	PLO 4	PLO 5	PLO 6	PLO 7	PLO 8	PLO 9
CC- 1	✓	✓					✓		
CC-2	✓	✓				✓	✓		
CC-3	✓	✓		✓	✓				✓
CC-4	✓		✓		✓			✓	✓
CC-5	✓	✓			✓			✓	✓
PC-1	✓	✓	✓	✓	✓				✓
CC-6	✓		✓	✓	✓			✓	✓
CC-7	✓				✓		✓		
CC-8	✓	✓							
CC-9	✓	✓				✓			✓
CC-10		✓		✓	✓				
PC-2	✓	✓	✓	✓	✓				✓
VAC							✓		



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Post Graduate Diploma in Social Work -II Semester/ Master of Social Work (MSW) –II Semester

Semester	Course Type	Course Code	Nomenclature of course	Theory (Th)/ Practical (P)	Credits		Contact hours per week				Internal Assessment Marks	End Term Examination Marks	Total Marks	Exam hours
					Total		L	T	P	Total				
Semester –II	CC-6	M26- SWK-201	Working with Communities	Th	4		4	0	0	4	30	70	100	3
	CC-7	M26- SWK -202	Social Justice, Human Rights and Social Legislation	Th	4		4	0	0	4	30	70	100	3
	CC-8	M26- SWK -203	Emerging Area of Social Work Practice	Th	4		4	0	0	4	30	70	100	3
	CC-9	M26- SWK -204	Social Policy and Social Development	Th	4		4	0	0	4	30	70	100	3
	CC-10	M26- SWK -205	Social Action and Social Movements	Th	4		4	0	0	4	30	70	100	3
	PC-2	M26- SWK -206	Field Work	P	4		0	0	8	8	30	70	100	4
	VAC	M26-CHM-201	Constitutional, Human and Moral Values	Th	2		2	0	0	2	15	35	50	3
					26									

Note: The Scheme and Syllabus of Post Graduate Diploma in Social Work (PGDSW) will be same as that of Master of Social Work (MSW) in

Semester I & II w.e.f. 2026-2027.

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Name of Programme	Post Graduate Diploma in Social Work /Master of Social Work		
Semester	First		
Name of the Course	Development of Social Work		
Course Code	M26-SWK-101		
Course Type	CC-1		
Course Learning Outcomes (CLO) After completing this course, the learner will be able to:	CLO 1: Explain the philosophy, nature, scope, and foundational concepts of social work, CLO 2: Demonstrate understanding of the historical evolution of social work as a profession in India, the UK, and the USA. CLO 3: Identify, compare, and apply core methods, values, goals, and principles of social work, CLO 4: Discuss and apply ethical standards and codes of conduct relevant to the social work profession CLO 5: Integrate philosophical bases and professional principles of social work into practical contexts		
Mode of Examination	Theory	Practical	Total
Credit	4	0	4
Teaching Hours per Week	4	0	4
Internal Assessment Marks	30	0	30
End Term Exam Marks	70	0	70
Maximum Marks	100	0	100
Examination Time	03 hours		

Question Paper Structure

The question paper shall consist of 09 questions. Out of which, first question shall be of short answer type and will be compulsory. Question no. 01 shall contain 07 parts representing all units of the syllabus. There shall be 02 questions from each unit having internal choice. The students are required to attempt any one question from each unit. The weightage for each question shall be 14 marks.

Unit	Topic	Hours
Unit-1	Philosophy of Social Work - Nature, Concept and Philosophy of Social Work, Scope of Social Work - Relationship of Social Work with other Social Sciences, Concept of Social Welfare and Social Services - Concept of Social Reform and Social Development - Social Security, Social Revolution, Social Inclusion and Social Exclusion - Concept, Meaning and Tools of Empowerment	15
Unit-2	Methods of Social Work - Social Work-Values, Goals and Principles - Methods of Social Work	15



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	– Tools and Techniques of Social Work – Skills of Social Work – Gandhian Social Work: Sarvodaya and Antoydaya	
Unit-3	History of Social Work – History of Social Work in U.K & U.S.A – History of Social Work in India, Development of Social Work from Charity to Radical Social Work – Reforms Movements in India – Concept and Need of Social Justice – Feminism: Concept and Approaches	15
Unit-4	Ethical Consideration of Social Work Profession – Meaning & Requisite of Profession, Characteristics of Social Work as a Profession – Code of Ethics in Social Work – Functions of Professional Organization at National and International Level – Integrated Approach to Social Work – Philosophy & Objectives of Field Work Practicum in Social Work.	15
	Total Contact Hours	60
Suggested Evaluation Methods		
Internal Assessment: 30 Marks		End Term Examination: 70 Marks
Theory	30	Theory 70
Class Presentation	05	Written Examination
Seminar/Assignment	10	
Presentation/Quiz/ Class Test etc.		
Mid -Term Exam (Minor Test)	15	
1. Pandey, Baleshwar, & Singh, Kirti Vikram. (2017). <i>Samaj Karya Ke Naye Ayam</i>. Lucknow : Bharat Book Centre. 2. Mishra, P.D. (2004). <i>Professional Social Work in India</i>. New Royal Book Company. 3. Choudhary, D. Paul. (1995). <i>Introduction of Social Work</i>. Delhi : Atma Ram & Sons. 4. Shastri, R. R. (1966). <i>Social work tradition in India</i>. Welfare Forum & Research Organization. 5. Pandey, Tajeskar, & Pandey, Ojeskar, (2017). <i>Social Work</i>. Lucknow: Bharat Book Centre. 6. Dhawan, Nitesh. (2014). <i>Social Work Perspectives: Philosophy & Methods</i>. Bharat Book Centre, Lucknow- 226001. 7. Desai, Murali. (2002). <i>Ideologies and Social Work: Historical and Contemporary Analysis</i>. Jaipur: Rawat Publication. 8. Friedlander, W.A. (1958). <i>Concepts and Methods of Social Work</i>. New Jersey: Prentice Hall 9. Roy, Sanjay. (2011). <i>Introduction to Social Work and Practice in India</i>. New Delhi: Akansha Publications House. 10. Bhattacharya, S. (2003). <i>Integrated Approach to Social Work in India</i>. Jaipur: Raj Publishing House.		

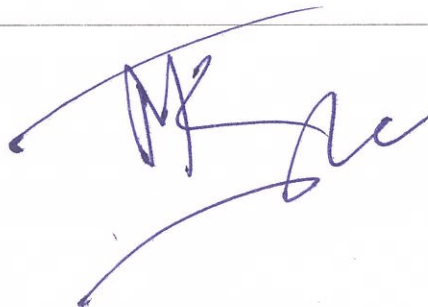
w.e.f. 2026-2027

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11. Batra, Sushma & Marlin Taber.(1996). *Social Strains of Globalization in India*. New Delhi: Mittal Publication.
12. Sajid, S.M. & Jain,R. (2018). *Reflections on Social Work Profession*. Bloomsbury Publishing India Pvt. Ltd.
13. Long, D. D., Morrison, J. D., & Tice, C. J. (2012). *Macro social work practice: A strengths perspective*. Thompson Press India Ltd.



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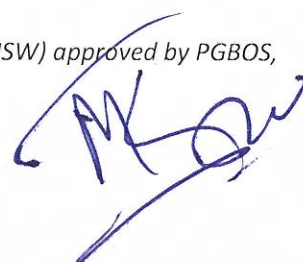
DEPARTMENT OF SOCIOLOGY AND SOCIAL WORK

Name of Programme	Post Graduate Diploma in Social Work /Master of Social Work		
Semester	First		
Name of the Course	Society, Social Environment and Contemporary Concerns		
Course Code	M26-SWK-102		
Course Type	CC-2		
Course Learning Outcomes (CLO) After completing this course, the learner will be able to:	CLO 1: Understand the Basic Sociological Concepts CLO 2: Understand different types of Rural and Urban Society CLO 3: Understand Function and Role of Social Institutions CLO 4: Aware about Social Change and Social Control and to understand social problems and challenges of Society		
Mode of Examination	Theory	Practical	Total
Credit	4	0	4
Teaching Hours per Week	4	0	4
Internal Assessment Marks	30	0	30
End Term Exam Marks	70	0	70
Maximum Marks	100	0	100
Examination Time	03 hours		

Question Paper Structure

The question paper shall consist of 09 questions. Out of which, first question shall be of short answer type and will be compulsory. Question no. 01 shall contain 07 parts representing all units of the syllabus. There shall be 02 questions from each unit having internal choice. The students are required to attempt any one question from each unit. The weightage for each question shall be 14 marks.

Unit	Topic	Hours
Unit-1	Understanding Society – Society: Nature, Characteristics and Assumptions – Types of Society: Tribal and Agrarian – Industrial and Post-industrial Society – Features of Rural Society – Features of Urban Society	15
Unit-2	Basic Concepts related to Society – Values, Norms and Traditions – Status and Role – Characteristics of Society and Community – Institution, Association, Organization – Culture and Civilization	15
Unit-3	Social Institutions – Meaning, Concept and Characteristics	15

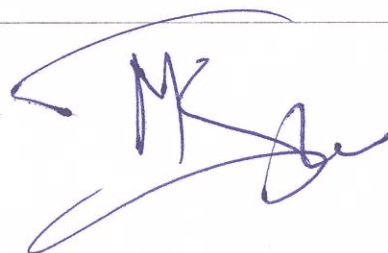


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	– Characteristics and Role of Family, Marriage and Kinship – Functions and Impact on Indian Society – Social Stratification: Caste and Class – Indian Social Structure	
Unit-4	Ethical Consideration of Social Work Profession – Social Change: Concept, Causes and Effects, Sanskritization – Westernization, Modernization and Globalization – Social Control: Concept, Characteristics and Means & Process of Social Control – Current Social Problems: Poverty, Unemployment & Substance Abuse – Parochialism, Casteism, Demographic Imbalance	15
	Total Contact Hours	60
Suggested Evaluation Methods		
Internal Assessment: 30 Marks		End Term Examination: 70 Marks
Theory	30	Theory 70
Class Presentation	05	Written Examination
Seminar/Assignment	10	
Presentation/Quiz/ Class Test etc.		
Mid -Term Exam (Minor Test)	15	
1. Bhushan, V. & Sachdeva, D.R., (2006) An Introduction to Sociology, Allahabad: Kitab Mahal 2. Rao, C.N.S. (2010). <i>Sociology: Principles of Sociology with an Introduction to Sociological Thought</i>. New Delhi. S. Chand and Company Pvt Ltd. 3. Haralambos & Holborn. (2017). <i>Sociology: Themes and Perspectives</i>. Collins Publishers. 4. Dharmendra. (2008). <i>Sociology for Civil Services Pre-Exams</i>. Delhi: Tata McGraw Hill 5. Pandey, Vinita (2018). <i>Indian Society and Culture</i>. New Delhi, Rawat Publications. 6. Merton, R.K. (1968). <i>Social Theory and Social Structure</i>. New York: The Free Press 7. Uberoi, P. (1997). <i>Family, Kinship Marriage in India</i>. New Delhi: Oxford University Press 8. Srinivas, M.N. (2005). <i>Social Change in Modern India</i>. New Delhi: Allied Publishers		



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Name of Programme	Post Graduate Diploma in Social Work /Master of Social Work		
Semester	First		
Name of the Course	Psychology for Social Workers		
Course Code	M26-SWK-103		
Course Type	CC-3		
Course Learning Outcomes (CLO) After completing this course, the learner will be able to:	CLO 1 : Define and distinguish the key concepts, principles, and determinants related to growth and development across the lifespan. CLO 2 : Describe and explain the stages of human development, including the characteristics, challenges, and processes. CLO 3 : Apply various developmental theories and research methods (cross-sectional and longitudinal) to analyze case studies. CLO 4 : Analyze psychological processes such as motivation, learning, intelligence, adjustment, perception, and their roles in shaping human behavior. CLO 5 : Evaluate major theories of personality development (including Freud and Erikson), assess measurement tools.		
Mode of Examination	Theory	Practical	Total
Credit	4	0	4
Teaching Hours per Week	4	0	4
Internal Assessment Marks	30	0	30
End Term Exam Marks	70	0	70
Maximum Marks	100	0	100
Examination Time	03 hours		
Question Paper Structure			
<i>The question paper shall consist of 09 questions. Out of which, first question shall be of short answer type and will be compulsory. Question no. 01 shall contain 07 parts representing all units of the syllabus. There shall be 02 questions from each unit having internal choice. The students are required to attempt any one question from each unit. The weightage for each question shall be 14 marks.</i>			
Unit	Topic		Hours
Unit-1	Growth and Development – Concept of Growth and Development: Definitions, Determinants of Development – Principles of Growth and Development – Difference between Growth and Development – Process of Development - Cross-Sectional and Longitudinal Methods of Study of Development		15
Unit-2	Stages of Development		15

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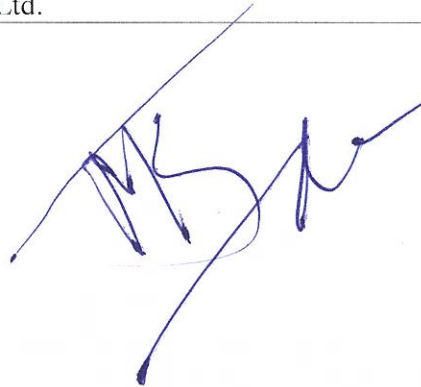
	– Stages of Development: Characteristics and Problems – Pre-natal Development, Post-natal Development – Adolescence, Adulthood & Old Age – Language and Cognitive Development of Children - Psychosexual Stages of Development: Freud & Erikson		
Unit-3	Psychological Processes in Behaviour – Psychological Processes in Behaviour: Motivation. – Learning : Concept and Theories – Intelligence : Concepts and Theories – Adjustment and Maladjustment: Concepts and Methods of Adjustment - Perception: Nature, Processes and Factors	15	
Unit-4	Personality Development – Personality: Concept and Humanistic Theory of Personality – Determinants of Personality – Measurement of Personality – Problems in Personality Adjustment - Types of Personality Disorder	15	
	Total Contact Hours	60	
Suggested Evaluation Methods			
Internal Assessment: 30 Marks		End Term Examination: 70 Marks	
Theory	30	Theory	70
Class Presentation	05	Written Examination	
Seminar/Assignment	10		
Presentation/Quiz/ Class Test etc.			
Mid -Term Exam (Minor Test)	15		
1. Chowdhary, Richa. (2006). <i>Manovigyan Tatha Manovgyanik Prakriyaen</i>. .New Delhi: Radha Publication, Daryaganj 2. Singh, A.K. (2010). <i>Advanced General Psychology</i> .New Delhi: Moti Lal Publication. 3. Hurlock, E.B. (2017). <i>Developmental Psychology: A Life –Span Approach</i>. McGraw Hill Education. 05th Ed. 4. Iqbal Shariff. (2006). <i>Personality Development and Social Work</i>. Jaipur: Raj Publishing House 5. Misra, G., & Mohanty, A.K. (2002). <i>Personality on Indigenous Psychology</i>. New Delhi: Concept Publishing Company. 6. Chowdhary, Richa. (2010). <i>Vikasatmak Manovigyan</i>. New Delhi: Naman Prakashan, Daryaganj. 7. Freud, S. (1960). <i>The Ego and The Id</i>. Translated by J. Riviere; ed. J. Stachey, New York. 8. Gibson T. Janice. (1983). <i>Living: Human Development Through the Life Span</i>.USA: Addison Wesley Publishing Company, Inc. 9. Jaiswal, Sitaram (1994). <i>Samanya Manovigyan</i>. New Delhi: Arya Book Depot.			

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5. Hamilton, G. (1956). *Theory and Practice of Social Casework*. New York: Columbia University Press.
6. Pearlman, H.H. (1957). *Social Case Work: A Problem Solving Process*. Chicago: The University of Chicago Press.
7. Long, D. D., Morrison, J. D., & Tice, C. J. (2012). *Macro social work practice: A strengths perspective*. Thompson Press India Ltd.
8. Richmond, M.E. (1922). *What is Social Case Work? An Introductory Description*. New York: Russell Sage Foundation.
9. Kadushin, A. (1983). *The Social Work Interview*. New York: Columbia University Press.
10. Pathak, S.H. (1966). *Records in Social Casework*. Delhi: Delhi School of Social Work.
11. Pearlman, H.H. (1957). *Social Case Work: A Problem Solving Process*. Chicago: The University of Chicago Press.
12. Long, D. D., Morrison, J. D., & Tice, C. J. (2012). *Macro social work practice: A strengths perspective*. Thompson Press India Ltd.

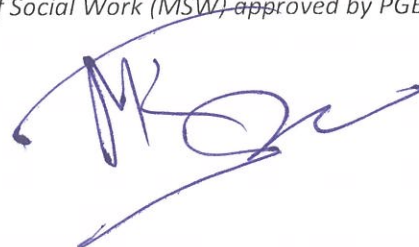


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DEPARTMENT OF SOCIOLOGY AND SOCIAL WORK

Name of Programme	Post Graduate Diploma in Social Work /Master of Social Work		
Semester	First		
Name of the Course	Working with Groups		
Course Code	M26-SWK-105		
Course Type	CC-5		
Course Learning Outcomes (CLO) After completing this course, the learner will be able to:	CLO 1 : Define and describe the key concepts, objectives, and characteristics of Social Group Work, including various types and classifications of social groups. CLO 2: Explain and summarize the historical development and significance of social groups in Social Group Work Practice. CLO 3: Apply the principles, skills, and techniques of social group work—such as group formation, task assignment, and leadership. CLO 4: Analyze different models of social group work and stages of group development, assessing their effectiveness for diverse group needs and problems. CLO 5: Evaluate and design group work programmes, incorporating appropriate planning, group diagnostics, and intervention strategies.		
Mode of Examination	Theory	Practical	Total
Credit	4	0	4
Teaching Hours per Week	4	0	4
Internal Assessment Marks	30	0	30
End Term Exam Marks	70	0	70
Maximum Marks	100	0	100
Examination Time	03 hours		
Question Paper Structure <i>The question paper shall consist of 09 questions. Out of which, first question shall be of short answer type and will be compulsory. Question no. 01 shall contain 07 parts representing all units of the syllabus. There shall be 02 questions from each unit having internal choice. The students are required to attempt any one question from each unit. The weightage for each question shall be 14 marks.</i>			
Unit	Topic		Hours
Unit-1	Historical Development of Social Group – Social Group Work: Definitions & Objectives – Social Groups: Nature, Characteristics, Classification, Advantages and Disadvantages, – Significance & Historical Development of Social Group		15



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	- Types of Groups in Social Group Work Practice, Open and Closed Groups, Social Treatment Groups (Re-Socialization Groups, Therapeutic Groups, Training (T)- Groups) - Task Oriented Groups, Developmental Group (Self Help Group)	
Unit-2	Models of Social Group Work - Social Group Work: Principles, Skills & Techniques - Models (Remedial, Reciprocal, Developmental & Social Goals Model) - Tuckman's Model of Group Developmental Stages - Group Formation and Its Stages - Role of Social Group Worker in Group Formation	15
Unit-3	Social Group Processes - Meaning, Process and Techniques of Group Diagnosis - Instrument of Group Diagnosis and Group Process - Group Counseling, Leadership, Nature, Role and Theory, Communication - Group Dynamics, Group Cohesiveness, Communication and Sub-groups Formation - Concept of Group Conflict and Group Control	15
Unit-4	Programme Planning in Social Work - Programme Planning: Concepts, Principles and Implementation - Group Therapy, Psychotherapy, Psycho Drama, Play Therapy - Use of Techniques and Tools in Group Work - Monitoring and Evaluation, Types and Importance of Recording - Group Work in Different Settings: Education, Health & Community	15
	Total Contact Hours	60
Suggested Evaluation Methods		
Internal Assessment: 30 Marks		End Term Examination: 70 Marks
Theory	30	Theory 70
Class Presentation	05	Written Examination
Seminar/Assignment	10	
Presentation/Quiz/ Class Test etc.		
Mid -Term Exam (Minor Test)	15	
- Pandey, Baleshwar & Pandey, Tajeskar. (2018). <i>Social Group Work</i>. , New Delhi : Rawat Publications. - Siddiqui, H.Y. (2005). <i>Group Work: Theories and Practice</i>. , New Delhi : Rawat Publication. - Konopka, G. (1963). <i>Social Group Work: A Helping Process</i>. Englewood Cliff, NJ Prentice Hall, Inc - Trecker, H. B. (1990). <i>Social Group Work: Principles and Practice</i>. New York: Association Press.		

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Name of Programme	Post Graduate Diploma in Social Work /Master of Social Work		
Semester	First		
Name of the Course	Field Work		
Course Code	M26-SWK-106		
Course Type	PC-1		
Course Objectives The fieldwork programme has been designed to achieve the following objectives:	- To help students understand the socio-economic, cultural and political milieu and develop capacity for critical examination of causative and maintenance factors of social problems and their consequences. - To provide students with an opportunity to apply theories in practical situations for problem solving with individuals, groups and communities . - To help students appreciate the role of social work profession empowering individuals, groups and communities and in facilitating social change, ensuring human rights and social justice - To help students develop skills and appropriate personality qualities required for professional social work practice. - To provide opportunities to accept challenges and respond to them. - To understand the nature of social work practice in different specializations		
Course Learning Outcomes (CLO) After completing this course, the learner will be able to:	CLO 1 : Develop knowledge about the socio-economic background and living conditions of vulnerable groups and the problems confronted by them. CLO 2 : Learn problem-solving techniques utilized in the specific area of work of the agency where the student is placed. CLO 3 : Develop skills to analyze perceptions of people/community regarding their problems, needs, and issues affecting their life. CLO 4 : Develop professional attitudes conducive to working with individuals, families, groups, and communities, leading gradually to an awareness of self as a professional person		
Mode of Examination	Theory	Practical	Total
Credit	0	4	4
Teaching Hours per Week	0	4	4
Internal Assessment Marks	0	30	30
End Term Exam Marks	0	70	70
Maximum Marks	0	100	100
Examination Time	4 hours (or as decided by PGBOS)		
Practical			Hours

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During Field Work, the student will engage in following activities:		200 hours
– Preparation of Community Profile – Need Assessment Survey – Resource Mapping, etc. – Outreach Plan and Implementation		
Field Work Related Instructions		
Each student will be allotted an urban slum/village community for field work in for the first year which he/she has to work during the session. However, students may be placed in social welfare agency as well, if required so. There shall be Concurrent Field Work of 16 hours per week in the Semester. The practical paper of Field work Practicum shall be of 100 marks in the Semester. The 16 hours per week of concurrent field work shall be completed by the student in all the semester, under the supervision and guidance of a faculty member. The External and an Internal Examiner will conduct the viva-voce examination. A total of 25 fieldwork reports must be submitted by the student every semester. A student shall not be allowed any leave during Field Work. Concurrent Field Work Reports shall essentially be submitted to the concerned supervisor every Monday. Attendance in Field, Individual Conferences, and Group Conferences is mandatory. Minimum 06 Individual Conference and Group Conference (IC/GC) is required to appear in Field Work Viva-Voce. The students especially working professionals enrolled in Post Graduate Diploma in Social Work (PGDSW) may be allowed to carry out their field work of first and second semester during university holidays/vacation period if required, subject to approval from the faculty supervisor/chairperson of the department. The expenditures related to transportation during field work visits by the faculty will be borne by university as per university norms.		
Internal Assessment: 30 Marks		End Term Examination: 70 Marks
Theory	30	Theory 70
Participation in Individual Conference (ICs) & Group Conference (GCs)	5	External Viva-Voce on the basis of work done during 25 field work.
Regularity in Field Work, Report Writing & Submission	10	
Orientation Programme	15	
Learning Resources		
1. Bradford W. Sheaf or and Charles R. Horejsi, (2006) Techniques and Guidelines for Social Work Practice, Allyn and Bacon, London.		

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2. Bogo, Mario, (2006) Social Work Practice: Concepts, Processes and Interviewing. Columbia University press., Indian Reprint Rawat Publications, New Delhi.
3. Dash, B. M., & Roy, S. (Eds.). (2019). Fieldwork training in social work. Taylor & Francis.
4. Datar, S., Bawikar, R., Rao, G., Rao, N., & Masdekar, U. (Eds.). (2008). Skill training for social workers: A manual. SAGE Publications India.
5. Hugh, England (1986) Social Work as Act: Making Sense for Good Practice, Allien and Unwin, Poston.
6. Johnson . L. C. (1995) Social Work Practice: A Generalist Approach. Newton M. A. : Allyn and Bacon
7. Nagmani Rao (2019) Field Instruction in Social Work Education, Routledge India
8. Nair, R., Juvva, S., & Nadkarni, V. V. (2020). Field Instruction in Social Work Education. Routledge India
10. Pincus, Allen & Anne Minaham, (1973) Social work Practice: Model and Method, Illinois: F.E. Peacock Publishers Inc.
11. Rameshwari Devi & Ravi Prakash (2001) Social Work Practice, Mangal Deep Publications, Jaipur
12. Roy Sanjay (2011) Introduction to Social Work and practice in India. Akansha Publication House, New Delhi.
13. Singh R.R. (Ed.) (1985). Fieldwork in Social Work Education: A perspective for Human Service Profession. New Delhi: Concept Publications.
- Subhedar, I. S. (2016). Fieldwork training in Social Work. Rawat Publications..



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Name of Programme	Post Graduate Diploma in Social Work /Master of Social Work		
Semester	Second		
Name of the Course	Working with Communities		
Course Code	M26-SWK-201		
Course Type	CC-6		
Course Learning Outcomes (CLO) After completing this course, the learner will be able to:	CLO 1 : Define and explain the fundamental concepts, types, and characteristics of communities and community organizations. CLO 2: Describe and illustrate core processes, strategies, and models of community organization—such as Participatory Rural Appraisal (PRA), Rapid Rural Appraisal (RRA), and the Rothman and Saul Alinsky models. CLO 3: Apply community organization techniques and practitioner skills in simulated or real-world scenarios. CLO 4: Analyze the history, power structures, and empowerment dynamics of community development in India. CLO 5: Evaluate and compare the effectiveness of community organization practices across diverse settings.		
Mode of Examination	Theory	Practical	Total
Credit	4	0	4
Teaching Hours per Week	4	0	4
Internal Assessment Marks	30	0	30
End Term Exam Marks	70	0	70
Maximum Marks	100	0	100
Examination Time	03 hours		
Question Paper Structure			
<i>The question paper shall consist of 09 questions. Out of which, first question shall be of short answer type and will be compulsory. Question no. 01 shall contain 07 parts representing all units of the syllabus. There shall be 02 questions from each unit having internal choice. The students are required to attempt any one question from each unit. The weightage for each question shall be 14 marks.</i>			
Unit	Topic		Hours
Unit-1	Introduction to Community Organization – Community: Definition, Concept and Basic Assumptions of Community – Characteristics and Types of Community – Principles of Community Organization – Processes in Community Organization Concepts Related to Community Organization: Community Work, Community Mobilization, Community Participation, Community		15

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	Welfare, Community Development and Community Based Organizations (CBOs)		
Unit-2	Strategies in Community Organization – Strategies in Community Organization – Techniques in Community Organization: Participatory Rural Appraisal (PRA) and Rapid Rural Appraisal (RRA) – Models of Community Organization: Rothman & Saul Alinsky – Role of Community Organization Practitioner - Skills Required in Community Organization Practice	15	
Unit-3	Community Organization and Resource Mobilization – History of Community Development in India – Community Power Structure – Community Empowerment and People’s Participation – Resource Mobilization (External and Internal) - Planning, Monitoring and Evaluation in Community Work.	15	
Unit-4	Community Organization Practices in the Various Settings – Community Organization as a Method of Social Work Practice – Community Organization Practices in the Various Settings: Health, Education, Residential Institutions – Working with Tribal Communities – Community Organization and Disaster Response - Community Profiling	15	
	Total Contact Hours	60	
Suggested Evaluation Methods			
Internal Assessment: 30 Marks		End Term Examination: 70 Marks	
Theory	30	Theory	70
Class Presentation	05	Written Examination	
Seminar/Assignment	10		
Presentation/Quiz/ Class Test etc.			
Mid -Term Exam (Minor Test)	15		
1. Ross, Murray & Lappin, Ben, (1967). <i>Community Organization: Theory, Principles and Practice</i>. New York: Harper & Row. 2. Kumar.(2002). <i>Methods for Community Participation: A complete guide for practitioners</i>. New Delhi: Sage Publication (Vistaar). 3. Gangrade, K.D. (1971). <i>Community Organization in India</i>. Mumbai: Popular Prakashan 4. PRIA. (1995). <i>Participatory Evaluation: Issues and Concerns</i>, New Delhi : PRIA 5. Long, D. D., Morrison, J. D., & Tice, C. J. (2012). <i>Macro social work practice: A strengths perspective</i>. Thompson Press India Ltd. 6. Patil, A. R. (2012). <i>Community Organization and Development: An Indian Perspective</i>. PHI Learning Pvt. Ltd.			

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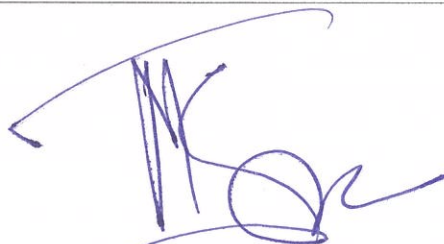
Name of Programme	Post Graduate Diploma in Social Work /Master of Social Work		
Semester	Second		
Name of the Course	Social Justice, Human Rights and Social Legislation		
Course Code	M26-SWK-202		
Course Type	CC-7		
Course Learning Outcomes (CLO) After completing this course, the learner will be able to:	CLO 1: Learn Basic Concepts of Social Justice and Social Security CLO 2: Understand Different Human Rights, functions and structure of Universal Declaration of Human Right (UDHR) and National Human Right Commission (NHRC) CLO 3: Understand Social legislation and different acts CLO 4: Understand Mechanism and Strategies used in Social Work		
Mode of Examination	Theory	Practical	Total
Credit	4	0	4
Teaching Hours per Week	4	0	4
Internal Assessment Marks	30	0	30
End Term Exam Marks	70	0	70
Maximum Marks	100	0	100
Examination Time	03 hours		
Question Paper Structure <i>The question paper shall consist of 09 questions. Out of which, first question shall be of short answer type and will be compulsory. Question no. 01 shall contain 07 parts representing all units of the syllabus. There shall be 02 questions from each unit having internal choice. The students are required to attempt any one question from each unit. The weightage for each question shall be 14 marks.</i>			
Unit	Topic		Hours
Unit-1	Social Justice – Concept, Meaning and Scope of Social Justice – Issues of Social justice in Indian Society – Fundamental Rights and Social Justice – Social Security: meaning, objectives and scope – Social Justice Movements in India		15
Unit-2	Basic Understanding of Human Rights – Human Rights: Concept, Meaning and Types – Universal Declaration of Human Right (UDHR): Objectives and Functions – National Human Right Commission (NHRC): Objectives and Functions – Constitutional provisions related to human rights - Rights of Marginalized Groups		15
Unit-3	Social Legislation - Social Legislation: meaning, objectives and Scope		15

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	Introduction and Salient Features of: – The Hindu Marriage Act, 1955 – The Hindu Adoptions and Maintenance Act, 1956 – The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 - The Family Court Act, 1984		
Unit-4	Mechanism and Strategies of Social Work – Social Advocacy – Public Interest Litigation (PIL) – Legal Aid: Concept, meaning and Need – Lok Adalat: Concept and meaning - Right to Information (RTI)	15	
	Total Contact Hours	60	
Suggested Evaluation Methods			
Internal Assessment: 30 Marks		End Term Examination: 70 Marks	
Theory	30	Theory	70
Class Presentation	05	Written Examination	
Seminar/Assignment	10		
Presentation/Quiz/ Class Test etc.			
Mid -Term Exam (Minor Test)	15		
1. Bagchi, S.S. 2015 Human Rights and the Third World, Rawat Publication, Jaipur 2. Diwan, Paras (1985) Modern Hindu Law, Law Agency, Allahabad 3. Gangarde, K.D.(1978) Social Legislation in India: In Encyclopedia of Social Work VI, Ministry of Welfare Government of India, Delhi 4. Aggarwal, H.O. (2008). <i>Human Right</i>. Allahabad: Central Law Publication. 5. Motilal, S & Nanda, B. (2014). <i>Human Rights, Gender and Environment</i>. New Delhi: Allied Publishers Private Limited 6. Mathew, J. Singh, M.K. (2013). <i>Indian Political System and Constitution</i>. New Delhi: Career Classics Publishers. 7. Bakshi, P.M. (1999). <i>The Constitution of India</i>. Delhi: University law Publishing Co. Pvt. Ltd. 8. Barthwal, C.P. (1998). <i>Social Justice in India</i>. Lucknow: Bharat Book Centre. 9. Kohli, A.S. (ed.). (2004). <i>Human Right and Social Work: Issue Challenges and Response</i>. Kanishka Publishers, New Delhi. 10. Wronka, J. (2016). <i>Human rights and social justice: Social action and service for the helping and health professions</i>. Sage Publications. 11. Lundy, C. (2004). <i>Social work and social justice: A structural approach to practice</i>. University of Toronto Press			



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Name of Programme	Post Graduate Diploma in Social Work /Master of Social Work		
Semester	Second		
Name of the Course	Emerging Areas of Social Work Practice		
Course Code	M26-SWK-203		
Course Type	CC-8		
Course Learning Outcomes (CLO) After completing this course, the learner will be able to:	CLO 1: Explain key concepts, laws, and issues related to aging, disability, women, children, and family in the context of social work. CLO 2: Identify and discuss the social, economic, and health problems faced by vulnerable groups. CLO 3: Apply appropriate social work methods and interventions in various practice settings. CLO 4: Analyze policies, models, and innovative approaches in occupational and green social work. CLO 5: Develop sustainable and inclusive strategies for empowerment, rehabilitation, and advocacy		
Mode of Examination	Theory	Practical	Total
Credit	4	0	4
Teaching Hours per Week	4	0	4
Internal Assessment Marks	30	0	30
End Term Exam Marks	70	0	70
Maximum Marks	100	0	100
Examination Time	03 hours		

Question Paper Structure

The question paper shall consist of 09 questions. Out of which, first question shall be of short answer type and will be compulsory. Question no. 01 shall contain 07 parts representing all units of the syllabus. There shall be 02 questions from each unit having internal choice. The students are required to attempt any one question from each unit. The weightage for each question shall be 14 marks.

Unit	Topic	Hours
Unit 1	Social Work with the Aged and Disabled - Gerontology: Meaning, definition, social and cultural aspects. - Problems of the Aged: Social, economic, health, and family issues. - Care and Protection: Rights and legislation for the rehabilitation of disabled and aged persons. - Types of Disability: Social and legislative efforts for empowerment. - Social Work Practice: Approaches, methods, and interventions for the aged and disabled.	15
Unit 2	Social Work with Women and Children Women and Children in India: Main features and programmes.	15

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	– Problems: Issues faced by women and children, including violence, discrimination, and deprivation. - Social Work Interventions: Policies, programmes, and strategies for empowerment and protection.		
Unit 3	Family, Occupational, and Green Social Work – Family Social Work: Meaning, importance, and approaches. – Occupational Social Work: Concept and relevance in modern workplaces. – Green Social Work: Meaning, scope, and significance. - Innovative Social Work: New approaches and models in the field.	15	
Unit 4	School Social Work and Livelihood Promotion – School Social Work: Concept, roles, and responsibilities. – Livelihood Promotion: Strategies, resource mapping, and sustainable development. - Disability and Social Exclusion: Issues and interventions in rural and urban settings.	15	
	Total Contact Hours	60	
Suggested Evaluation Methods			
Internal Assessment: 30 Marks		End Term Examination: 70 Marks	
Theory	30	Theory	70
Class Presentation	05	Written Examination	
Seminar/Assignment	10		
Presentation/Quiz/ Class Test etc.			
Mid -Term Exam (Minor Test)	15		
1. Berkman, B. (2015). Social work in Health and Aging. Rawat Publications, Jaipur. 2. Binstock, R. H., George, L. K., Cutler, S. J., Hendricks, J., & Schulz, J. H. (Eds.). (2011). Handbook of aging and the social sciences. Elsevier. 3. Reichman, N. E., Corman, H., & Noonan, K. (2008). Impact of child disability on the family. Maternal and child health journal, 12(6), 679-683. 4. Dominelli, L. (2012). Green Social Work. Cambridge: Polity Press. 5. Grey, M., Coates, J., & Hetherington, T. (2012). Environmental Social Work. Routledge. 6. Kohli, A.S. (1996). Social Situation of the Aged in India. Anmol Publications. 7. Payne, M. (2012). Citizenship Social Work with Older People. Rawat Publications. 8. World Health Organisation (2013). Disability, Gender, and State Policy: Exploring Margins. Rawat Publications. 9. Ruthven, O. & Sharma, V. (2011). The State of India's Livelihoods Report. Sage Publications.			

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Name of Programme	Post Graduate Diploma in Social Work /Master of Social Work		
Semester	Second		
Name of the Course	Social Policy and Social Development		
Course Code	M26-SWK-204		
Course Type	CC-9		
Course Learning Outcomes (CLO) After completing this course, the learner will be able to:	CLO 1: Understand basics of Social Policy, Policy Formulation and types of Social Policy CLO 2: Understand Social Planning, structure and functions of NDC and NITI Aayog CLO 3: Understand Social Development, its indicators, models and challenges CLO 4: Understand the concept, objectives, livelihood issues of Sustainable Development		
Mode of Examination	Theory	Practical	Total
Credit	4	0	4
Teaching Hours per Week	4	0	4
Internal Assessment Marks	30	0	30
End Term Exam Marks	70	0	70
Maximum Marks	100	0	100
Examination Time	03 hours		
Question Paper Structure			
<i>The question paper shall consist of 09 questions. Out of which, first question shall be of short answer type and will be compulsory. Question no. 01 shall contain 07 parts representing all units of the syllabus. There shall be 02 questions from each unit having internal choice. The students are required to attempt any one question from each unit. The weightage for each question shall be 14 marks.</i>			
Unit	Topic		Hours
Unit-1	Concept of Social Policy – Social Policy: meaning, concept and objectives – Types of Social Policy – Social Policy Formulation – Social Policy in India: Health Policy – Education and Environment Policy		15
Unit-2	Social Planning in India – Meaning, concept and objectives of social planning – Role of National Development Council (NDC) in social planning – Main features of Five-Year Planning – Structure and functions of NITI Aayog		15

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	- Challenges of Social Planning		
Unit-3	Indicators of Social Development - Social Development: meaning, concept, objectives and indicators - Social Development Model: Gandhian Model, Industrial Model, Redistributive Model and Residual Model - Challenges of Social Development - National and Global Effort of Social Development	15	
Unit-4	Sustainable Development Goals - Sustainable Development: meaning, concept and definition - Objectives and factors of Sustainable Development - Millennium Development Goals (MDGs) - Sustainable Development Goals (SDGs) - Livelihood Issues and challenges of Sustainable Development	15	
	Total Contact Hours	60	
Suggested Evaluation Methods			
Internal Assessment: 30 Marks		End Term Examination: 70 Marks	
Theory	30	Theory	70
Class Presentation	05	Written Examination	
Seminar/Assignment	10		
Presentation/Quiz/ Class Test etc.			
Mid -Term Exam (Minor Test)	15		
1. Katria, Surender. <i>Social Welfare Administration</i>. Jaipur: R.B.S.A Publication 2. Hudson, J & Lowe, S. (2007). <i>Understand the Policy Process</i>. New Delhi: Rawat Publication 3. Denny, D. (1998). <i>Social Policy and Social Work</i>. Oxford: Clarendon Press 4. Black, J.K. (199). <i>Development in Theory and Practice: Bridging the Gap</i>. Boulder: West view Press 5. Midgley, J. (1995). <i>Social Development: The Developmental Perspective in Social Welfare</i>. New Delhi: Sage Publication 6. Parthasarathy, G. & Nancharaiah, G. <i>Economic Reforms and Rural Development</i>. New Delhi: Academic Foundation 7. Kulkarni, P.D. (1979) <i>Social Policy and Social Development in India</i>. Madras, ASSWI 8. Gangrade, K. D. (1978). <i>Social Legislation in India</i>. Concept Publishing Company.			



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Name of Programme	Post Graduate Diploma in Social Work /Master of Social Work		
Semester	Second		
Name of the Course	Social Action and Social Movements		
Course Code	M26-SWK-205		
Course Type	CC-10		
Course Learning Outcomes (CLO) After completing this course, the learner will be able to:	CO1: Understand about significance of social action in social work. CO2: Understand the structure of Indian Political System. CO3: Analyze budget and its component. CO4: Know about networking and advocacy skills. CO5 : Gain knowledge about project management. CO6: Analyze emerging issues in social advocacy		
Mode of Examination	Theory	Practical	Total
Credit	4	0	4
Teaching Hours per Week	4	0	4
Internal Assessment Marks	30	0	30
End Term Exam Marks	70	0	70
Maximum Marks	100	0	100
Examination Time	03 hours		

Question Paper Structure

The question paper shall consist of 09 questions. Out of which, first question shall be of short answer type and will be compulsory. Question no. 01 shall contain 07 parts representing all units of the syllabus. There shall be 02 questions from each unit having internal choice. The students are required to attempt any one question from each unit. The weightage for each question shall be 14 marks.

Unit	Topic	Hours
Unit-1	Basics Introduction of Social Action – Concept, Meaning and Definitions of Social Action – Principles and Model of Social Action, – Techniques and Strategies of Social Action – Radical/Emancipatory Social Work Social Movements Strategies and Action : Narmada Bachao Abhiyan, Chipko Movement, Aapiko Movement, J. P. Movement, Anna Hazare Movement.	15
Unit-2	Social Action and Indian Political System – Overview of The Basic Structure of Indian Political System- Legislature, Executive and Judiciary – Statutory and Non -Statutory Institutions – Power Structure – Ideology of Social Action- Saul Alinsky, Gandhi ji	15

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	- Leadership: Instruments and Strategies.	
Unit-3	Networking and Social Advocacy - Networking and Network Building - Advocacy- Advocacy As A Tool For Social Change, Advocacy in Indian Context, - Process of Social Advocacy; - Bargaining in Social Action - Forms of Protests and Mass Advocacy	15
Unit-4	Social Media Advocacy - Communication For Mobilization - Conscientisation Method - Campaign Planning, Mass Mobilization - Consumer Protection, - Social Media Advocacy, Lok Adalat, Free Legal Aid	15
	Total Contact Hours	60
Suggested Evaluation Methods		
Internal Assessment: 30 Marks		End Term Examination: 70 Marks
Theory	30	Theory 70
Class Presentation	05	Written Examination
Seminar/Assignment	10	
Presentation/Quiz/ Class Test etc.		
Mid -Term Exam (Minor Test)	15	
1. Kaushik, A. (2015). Welfare and Development Administration in India. Germany: Lambert Academic Publishing House. 2. Skidmore, Rex A. (1993). Social Work Administration. New Jersey: Prentice Hall. 3. Siddiqui, H.Y. (1984). Social Work and Social Action. New Delhi: Harnam Publications. 4. Singh, R.R. Reorienting Social Work Education for Social Action. 5. Davies, Martin (ed.) (2007). The Blackwell Companion to Social Work. London: Blackwell publishing (3rd edition). 6. Tufail, John and Lyon, Kate.(2007). Advocacy in Action: A Plain Text Guide to Advocacy. London: Jessica Kingsley Publishers (Four Volume Set). 7. Khinduka, S.K & Coughlin, B, J. (1975). A Conceptualization of Social Action. The Social Review, 49 (1)1-14 8. Long, D. D., Morrison, J. D., & Tice, C. J. (2012). Macro social work practice: A strengths perspective. Thompson Press India Ltd.		

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Name of Programme	Post Graduate Diploma in Social Work /Master of Social Work		
Semester	Second		
Name of the Course	Field Work		
Course Code	M26-SWK-206		
Course Type	PC-2		
Course Objectives The fieldwork programme has been designed to achieve the following objectives:	• To help students understand the socio-economic, cultural and political milieu and develop capacity for critical examination of causative and maintenance factors of social problems and their consequences. • To provide students with an opportunity to apply theories in practical situations for problem solving with individuals, groups and communities . • To help students appreciate the role of social work profession empowering individuals, groups and communities and in facilitating social change, ensuring human rights and social justice • To help students develop skills and appropriate personality qualities required for professional social work practice. • To provide opportunities to accept challenges and respond to them. • To understand the nature of social work practice in different specializations		
Course Learning Outcomes (CLO) After completing this course, the learner will be able to:	CLO 1 : Develop knowledge about the socio-economic background and living conditions of vulnerable groups and the problems confronted by them. CLO 2 : Learn problem-solving techniques utilized in the specific area of work of the agency where the student is placed. CLO 3 : Develop skills to analyze perceptions of people/community regarding their problems, needs, and issues affecting their life. CLO 4 : Develop professional attitudes conducive to working with individuals, families, groups, and communities, leading gradually to an awareness of self as a professional person		
Mode of Examination	Theory	Practical	Total
Credit	0	4	4
Teaching Hours per Week	0	4	4
Internal Assessment Marks	0	30	30
End Term Exam Marks	0	70	70
Maximum Marks	0	100	100
Examination Time	4 hours (or as decided by PGBOS)		
Practical	Hours		

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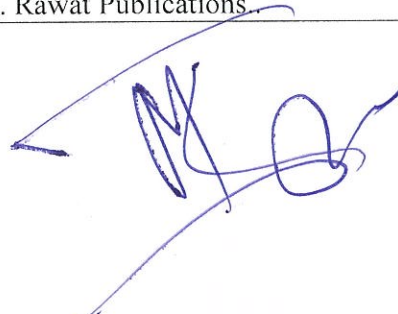
During Field Work, the student will engage in the following activities: – One case record of Social Case Work – (Participation and Report during Exposure Visit/ Study tour (3-5days outside district/state) – Outreach Programme	200 hours																
Field Work Related Instructions Each student will be allotted an urban slum/village community for field work in for the first year which he/she has to work during the session. However, students may be placed in social welfare agency as well, if required so. There shall be Concurrent Field Work of 16 hours per week in the Semester. The practical paper of Field Work Practicum shall be of 100 marks in each Semester. The 16 hours per week of concurrent field work shall be completed by the student in all four semesters, under the supervision and guidance of a faculty member. The External and an Internal Examiner will conduct the viva-voce examination. A total of 25 fieldwork reports must be submitted by the student every semester. A student shall not be allowed any leave during Field Work. Concurrent Field Work Reports shall essentially be submitted to the concerned supervisor every Monday. Attendance in Field, Individual Conferences, and Group Conferences is mandatory. Minimum 06 Individual Conference and Group Conference (IC/GC) is required to appear in Field Work Viva-Voce. The students especially working professionals enrolled in Post Graduate Diploma in Social Work (PGDSW) may be allowed to carry out their field work of first and second semester during university holidays/vacation period if required, subject to approval from the faculty supervisor/chairperson of the department. The expenditures related to transportation during field work visits by the faculty will be borne by university as per university norms.																	
<table><tr><td colspan="2">Internal Assessment: 30 Marks</td><td colspan="2">End Term Examination: 70 Marks</td></tr><tr><td>Theory</td><td>30</td><td>Theory</td><td>70</td></tr><tr><td>Participation in Individual Conference (ICs) & Group Conference (GCs)</td><td>5</td><td colspan="2" rowspan="3">External Viva-Voce on the basis of work done during 25 field work.</td></tr><tr><td>Regularity in Field Work, Report Writing & Submission</td><td>10</td></tr><tr><td>Exposure Visit/ Study tour (3-5days outside district/state)</td><td>15</td></tr></table>		Internal Assessment: 30 Marks		End Term Examination: 70 Marks		Theory	30	Theory	70	Participation in Individual Conference (ICs) & Group Conference (GCs)	5	External Viva-Voce on the basis of work done during 25 field work.		Regularity in Field Work, Report Writing & Submission	10	Exposure Visit/ Study tour (3-5days outside district/state)	15
Internal Assessment: 30 Marks		End Term Examination: 70 Marks															
Theory	30	Theory	70														
Participation in Individual Conference (ICs) & Group Conference (GCs)	5	External Viva-Voce on the basis of work done during 25 field work.															
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Learning Resources 1. Bradford W. Sheaf or and Charles R. Horejsi, (2006) Techniques and Guidelines for Social Work Practice, Allyn and Bacon, London. 2. Bogo, Mario, (2006) Social Work Practice: Concepts, Processes and Interviewing. Columbia University press., Indian Reprint Rawat Publications, New Delhi. 3. Dash, B. M., & Roy, S. (Eds.). (2019). Fieldwork training in social work. Taylor & Francis.																	

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4. Datar, S., Bawikar, R., Rao, G., Rao, N., & Masdekar, U. (Eds.). (2008). Skill training for social workers: A manual. SAGE Publications India.
5. Hugh, England (1986) Social Work as Act: Making Sense for Good Practice, Allien and Unwin, Poston.
6. Johnson . L. C. (1995) Social Work Practice: A Generalist Approach. Newton M. A. : Allyn and Bacon
7. Nagmani Rao (2019) Field Instruction in Social Work Education, Routledge India
8. Nair, R., Juvva, S., & Nadkarni, V. V. (2020). Field Instruction in Social Work Education. Routledge India
10. Pincus, Allen & Anne Minaham, (1973) Social work Practice: Model and Method, Illinois: F.E. Peacock Publishers Inc.
11. Rameshwari Devi & Ravi Prakash (2001) Social Work Practice, Mangal Deep Publications, Jaipur
12. Roy Sanjay (2011) Introduction to Social Work and practice in India. Akansha Publication House, New Delhi.
13. Singh R.R. (Ed.) (1985). Fieldwork in Social Work Education: A perspective for Human Service Profession. New Delhi: Concept Publications.
- Subhedar, I. S. (2016). Fieldwork training in Social Work. Rawat Publications.



CHAUDHARY BANSI LAL UNIVERSITY, BHIWANI

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DEPARTMENT OF SOCIOLOGY AND SOCIAL WORK

Name of Programme	Post Graduate Diploma in Social Work /Master of Social Work		
Semester	Second		
Name of the Course	Constitutional, Human and Moral Values		
Course Code	M26-CHM-207		
Course Type	VAC		
Course Learning Outcomes (CLO) After completing this course, the learner will be able to:	CLO 1: Learn the different Constitutional Values, Fundamental rights and duties enshrined in the Indian Constitution. CLO 2: Understand humanism, human virtues and values, and ide of International peace. CLO 3: Grasp the basic concepts of Moral Values and Professional Conduct which are required to become a part of the civil society and for developing professionalism. CLO 4: Understand concepts of Intellectual Property Rights, Copyright, Patent, Trademark etc., and about threats of Plagiarism.		
Credits	Theory	Tutorial	Total
	2		2
Teaching Hours per week	2		2
Internal Assessment Marks	15		15
End Term Exam Marks	35		35
Max. Marks	50		50
Examination Time	3		2
Contents of the Course			
Instructions for Paper- Setter: The examiner will set 5 questions asking two questions from each unit and one compulsory question by taking course learning outcomes (CLOs) into consideration. The compulsory question (Question No. 1) will consist at least 7 parts of one marks each covering entire syllabus. The examinee will be required to attempt 3 questions, selecting one question from each unit and the compulsory question. All descriptive questions will carry 14 marks each.			
Unit	Topics		Contact Hours
I	Constitutional Values: Basic Values enshrined in the Preamble of the Indian Constitution; Concept of Constitutional Morality; Patriotic Values and Ingredients of Nation Building; Fundamental Rights and Duties ; Directive Principles of the State Policy.		15
II	Humanistic Values: Humanism, Human Virtues and Civic Sense; Social Responsibilities of Human Beings; Ethical ways to deal with human aspirations; Harmony with society and nature; Idea of International Peace and Brotherhood (Vasudhaiv Kutumbkam). Moral Values and Professional Conduct: Understanding Morality and Moral Values; Moral Education and Character Building; Ethics of Relations:		15

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DEPARTMENT OF SOCIOLOGY AND SOCIAL WORK

Personal, Social and Professional; Introduction to Gender Sensitization		
Total Contact Hours		30
Suggested Evaluation Methods		
Internal Assessment: 15		End Term Examination: 35
Theory	15	Theory: 35
Class Participation:	4	Written Examination
Seminar/presentation/assignment/quiz/class test etc.:	4	
Mid-Term Exam:	7	
Learning Resources		
Recommended Books/e-resources/LMS:		
1. Bajpai, B. L., Indian Ethos and Modern Management, New Royal Book Co., Lucknow, 2004. 2. Basu, D.D., Introduction to the Constitution of India (Students Edition) Prentice Hall of India Pvt. Ltd., New Delhi, 20th ed., 2008. 3. Dhar, P.L. & R.R. Gaur, Science and Humanism, Commonwealth Publishers, New Delhi, 1990. 4. George, Sussan, How the Other Half Dies, Penguin Press, 1976. 5. Palekar, Subhas, How to practice Natural Farming, Pracheen (Vaidik) KrishiTantraShodh Amravati, 2000. 6. Phaneesh, K.R., Constitution of India and Professional Ethics, New Delhi. 7. Pylee, M.V., An Introduction to Constitution of India, Vikas Publishing, New Delhi, 2002. 8. Sharma, Brij Kishore, Introduction to the Constitution of India, New Delhi, 9. Tripathy, A.N., Human Values, New Age International Publishers, New Delhi, 2003. 10. Value Education Websites, http://uhv.ac.in, http://www.uptu.ac.in Story of Stuff, http://www.storyofstuff.com 11. A. Gandhi, Right Here Right Now, Cyclewala Productions.		

