



चौधरी बंसी लाल विश्वविद्यालय
Chaudhary Bansi Lal University
(A State University established under Govt. of Haryana Act No. 25 of 2014)
Hansi Road, Prem Nagar, Bhiwani



**GUIDELINES FOR INSTITUTE LEVEL COUNSELLING FOR ADMISSION
AGAINST VACANT/LEFTOVER SEATS OF B.TECH. (COMPUTER SCIENCE &
ENGINEERING) 1ST YEAR**

(SESSION 2026-2027)

1. The candidates are required to be physically present on the day of Counselling along with all supporting documents as mentioned below for physical verification of the documents.
2. The application of the candidate will be considered as incomplete and will be rejected, if registration fee is not paid in case of non-registered applicant.
3. Students are directed to visit University website from time to time to get the latest updates regarding vacant seats position and other instructions.
4. The candidate must read HSTES Admission Brochure 2026-27 carefully for eligibility conditions also available on the University website.
5. The registration fee as applicable for B. Tech. programme shall be deposited by the candidate online through Debit Card/Credit Card/Net Banking/UPI at the time of counselling. The Online Registration Fee once paid by the candidate shall not be refunded (full or partial) under any circumstances. There is no involvement from the university in the service fees charged by the bank when paying registration fees with a debit or credit card or through any other payment channel.
6. After submission of admission fees, the candidate must report to the admission committee for final admission and collect their provisional admission slip from the admission committee before leaving the admission spot. In case of non-collection of admission slip by the candidate, University will not be responsible for cancellation of the admission at any stage.
7. The candidate who had not deposited his/her counseling fees earlier to the HSTES, needs to pay the HSTES counseling fees in the account of the University and the counseling fee collected by the University will be transferred to the HSTES account after the last date of admission.
8. As per the HSTES guidelines the last date for fee refund will be 20.07.2026 upto 04:00 P.M. Therefore, in case of cancellation of admission the candidates are advised to submit their fee refund request in a prescribed format in the office of Coordinator, UG Admissions on or before 20.07.2026. No request for fee refund will be considered valid through Email. No fee refund request will be entertained by the university after 20.07.2026.
9. The candidates without JEE main Rank will be considered for admission in the B.Tech. program at the time of institute level counseling, only after exhausting the merit list of JEE Main candidates. For eligibility criteria and basis of admission, please refer the B.Tech. Prospectus issued by the HSTES.

The following documents are to be verified with original and submitted (one set of photocopy) by the Candidate at the time of reporting:

1. Application form
2. Proof of submission of counseling fees to HSTES
3. Admit Card of JEE (Main)
4. 12th Marksheet or Diploma Certificate
5. 10th Marksheet
6. Character Certificate (Original)
7. Haryana Residence Certificate
8. PPP (Parivar Pehchan Patra for candidates who belongs to Haryana).
9. Rank Card of JEE (Main)
10. Gap year affidavit, if applicable.
11. Certificate of Medical Fitness (Original)
12. Undertaking of Anti-ragging by the student
13. Undertaking of Anti-ragging by the Parent/Guardian
14. Schedule Caste Certificate (SC)/ Deprived Schedule caste Certificate (SC-D)/ Backward Class certificate (BC-A, BC-B)/EWS/DFP/ESM should be verified from PPP database.
15. Latest Income Certificate (Original) should be verified from PPP database.
16. Income & Asset Certificate (EWS) and income (below Rs. 8 lakh) should be verified from PPP database.
17. Migration Certificate (Original)