

GUIDELINES FOR OPEN COUNSELLING FOR ADMISSIONS SWARNAJAYANTI UNIVERSITY COLLEGE (SJUC), UNDERGRADUATE & INTEGRATED PROGRAMMES BEING RUN BY THE UNIVERSITY DEPARTMENTS FOR THE ACADEMIC SESSION 2026-27

In continuation of the admission process for the Academic Session **2026-27**, the University shall conduct **Open Counselling** for admission to various courses offered by the **Swarnajayanti University College (SJUC)**, Undergraduate and Integrated Programmes being run by the University Departments. The guidelines for the same are as under:

1. **Date and Venue of Open Counselling:** Open counselling shall be held on **06.07.2026** in the concerned Department/Institute/SJUC as per University norms. All eligible candidates are required to appear **in person** between **9:00 A.M. to 12:00 Noon** in the concerned Department/Institute/SJUC and submit their application form along with relevant documents. Candidates must also mark their attendance by signing in the register maintained by the concerned Department.
2. **Reporting Deadline:** No candidate shall be allowed to participate in the counselling after **12:00 Noon**. The list of candidates who have marked their attendance shall be displayed by the concerned Department/Institute/SJUC after 12:00 Noon, following which the counselling process shall commence.
3. **Availability of Seats:** Candidates are advised to contact the concerned **Chairperson/Head/In-Charge** of the Department/Institute/SJUC regarding the availability of vacant seats before appearing for counselling.
4. **Supernumerary Seats:** All supernumerary seats (if left vacant) offered by the Department/Institute shall also be filled through Open Counselling. Interested eligible candidates seeking admission under such seats must report in the concerned Department/Institute between **9:00 A.M. to 12:00 Noon**.
5. **Eligibility and Seat Matrix:** The minimum eligibility conditions and the number of seats for admission to various programmes shall remain the same as prescribed in the **Admission Information Brochure 2026-27**. Candidates are advised to visit the University website regularly for updates or changes, if any.
6. **Documents Required:** Candidates must bring their **updated online application form** or a **fresh application form** (available in the concerned Department), duly filled with coloured photographs, along with **two sets of self-attested photocopies** and the **original documents** for verification in support of:
 - a) Date of Birth/Age
 - b) Educational Qualifications
 - c) Category Certificate
 - d) Character Certificate
 - e) Income Certificate (if applicable)
 - f) Weightage/other claims, if applicable

Documents related to category and the latest income certificate, as claimed by the candidate, must be produced in original at the time of counselling, failing which the candidature shall be cancelled.

7. **Registration for New Applicants:** Candidates who have not filled the online admission form earlier and wish to seek admission in any course shall be required to submit the hard copy of application form and pay the registration fee as prescribed in the **Admission Information Brochure 2026-27**.

8. **Seat Allotment and Fee Submission:** The vacant seats shall be filled on the same day of Open Counselling strictly on the basis of merit. Selected candidates shall be required to complete document verification and deposit the requisite fee by **07.07.2026 up to 05:00 P.M.**, failing which the seat shall be treated as vacant.
9. **Filling of Seats due to Withdrawal:** In case any candidate withdraws his/her admission on the day of counselling or thereafter, the concerned Chairperson/Head/In-Charge of the Department/Institute/SJUC may fill the resultant vacant seats from the merit list of Open Counselling up to **30.07.2026**.
10. **Resolution of Disputes:** In case of any dispute arising due to non-availability of rules/regulations or interpretation thereof during the counselling process, the decision of the **Vice-Chancellor** shall be final and binding.

For detailed information, vacant seats, and updates, candidates are advised to visit the University website regularly.