



Chaudhary Bansi Lal University Bhiwani

(A State University established under Haryana Act No. 25 of 2014)

TENDER NOTICE

Sealed Quotations are invited on behalf of the Chaudhary Bansi Lal University, Bhiwani for Rate Contract of Supply of Stationery/Sanitary/Electrical items:

Tender inviting quotations for Rate Contract of supply of Stationery/Sanitary/Electrical items

Tender No.	CBLU/P&S/2019/01
Item Description	Quotation for Rate Contract of supply of Stationery/Sanitary/Electrical Items
Tender Documents Collection starting date	04-09-2019
Last date of submission of tender	19-09-2019
Tender Type	Quotations should be placed in sealed cover with the superscription on the left hand side " Quotation for Rate Contract of Stationery/Sanitary/Electrical Items "
Opening Date & Time of tender	20-09-2019 at 11:00 AM
Place of Opening Tender	Office of the In-Charge, Purchase & Store Branch, Chaudhary Bansi Lal University, Bhiwani
Tender Fee and Earnest Money Deposit	Tender document Fee of Rs. 1000/- (One thousand only) (Non-refundable) and Earnest Money Deposit of Rs. 10,000/- (Ten Thousand only) (Refundable) in the form of Demand Drafts in favour of "Finance Officer, CBLU" payable at Bhiwani should be submitted along with the Quotations.
Type of Material	Stationery /Sanitary / Electrical Items as per Annexure-A/B/C respectively.

Terms and Conditions and General Information of Rate Contract for supply of Stationery/Sanitary and Electrical items

ELIGIBILITY:

- a. The Bidder should have at least 1 (one) years of experience of supplying of Stationery/Sanitary/Electrical items with any Central/State/Autonomous organization of Government and should submit relevant proof (a copy of any two orders received from different Central/State/Autonomous organization of Government during last 1 year may be attached).
- b. Income Tax/GSTIN details of the firm should be submitted.
- c. Address proof of the firm.
- d. Bank account holder with proof.
- e. Bidders should have not been blacklisted by any Central/State/Autonomous organization of Government. Declaration has to be given in the prescribed format- (Annexure-I)
- f. The bidder should attached the details alongwith bidder details form (Annexure-II)

DOCUMENTS/CERTIFICATES:

The Tendering firms/agencies are required to submit the photocopies of following documents :

- a. Registration certificate as per existing norms (indicating the legal status– company/partnership firm/proprietorship concern, etc.).
- b. Copy of GSTIN Registration Certificates & PAN Card.
- c. Copies of Income Tax Returns filed for last 1 financial years
- d. Proof of experience in supplying of Stationery/Sanitary/Electrical items with any Central/State/Autonomous organization of Government (A copy of any two orders received during last 1 years has to be attached)
- e. Bid security declaration & Declaration regarding blacklisting or otherwise. (Annex-I)

OTHER TERMS/CONDITIONS AND GENERAL INFORMATION:

1. All charges payable by the University should clearly be stated.
2. The quotations should be submitted only if the material is available in your stock or can be supplied within 15 Days after the order is placed.
3. The starting date for collection of quotation is 04/09/2019. The sealed quotation should reach in the office of **Registrar, CBLU, Bhiwani-127021** on or before 19/09/2019 upto 05:00 PM. The quotation will be opened on 20/09/2019 at 11:00 AM (if not otherwise communicated) in the office of the In-Charge, P&S, Chaudhary Bansi Lal University, Bhiwani-127021 by the concerned committee in the

presence of the parties or their representatives who so ever may like to be present. Quotation received after 19/09/2019 will not be considered.

4. In case of Branded items, the rates should be quoted as Percentage Discount on MRP Basis.
5. The quotations must be signed by authorized signatory of the bidding firm/company on each page, along with seal of the firm/company, as the case may be.
6. Conditional quotations are not acceptable. Hence the supplier is advised neither to alter the specifications nor to mention anything on the quotation form, except cost, signature with seal, otherwise quotation will not be considered.
7. Incomplete quotations such as unsigned, late submitted, conditional, not confirming to the eligibility criteria and technical specification or with any vague term such as 'Extra as applicable', will be rejected outrightly.
8. The delivery of the material will be handed over to the authorized official of the concerned indenting department/office. However, the goods will be deemed accepted subject to the approval by the inspection committee of CBLU, Bhiwani. In case of rejection of the consignment, the supplier should immediately remove the consignment from the university premises, failing which it will be, at own risk and responsibility of the supplier and the University will not be responsible for any kind of liability in this regard.
9. The material should be packed in a strong case so as to avoid any damage, theft or pilferage in the transit, the responsibility shall rest with the supplier.
10. Rates should be valid for at least one year. Rates valid for a shorter period shall be rejected as non-responsive. If the contract is extended for any period beyond the validity of the period of original contract, the same rate as that of original contract may remain valid.
11. No claim for compensation or loss due to fluctuations in prices or any other reasons/ causes will be entertained during the period of contract.
12. The contract will be valid for a period of one year from the date of its publication, which can be extended for a further period of one year on the same rate and terms & conditions on mutual consent of both parties. However, the University may terminate the contract at any time without assigning any reason.
13. The Earnest Money Deposit (EMD) of Rs.10,000/- (Rs. Ten Thousand Only), refundable (without interest), should be necessarily accompanied with the price Bid of the service provider in the form of Demand Draft drawn in favour of "Finance Officer, Chaudhary Bansi Lal University" payable at Bhiwani. In case of successful bidder, the EMD will be refundable after successful completion of contract period.
14. Tender fee of Rs. 1000/- (One Thousands Rupees) in the form of Bank draft in favour of "Finance Officer, Chaudhary Bansi Lal University" payable at Bhiwani is required shall be Non-Refundable.
15. The tenders received without tender fee and EMD shall not be entertained.
- 16. Tender may be submitted for Rate Contract of supply of Stationery/Sanitary/Electrical items as per Annexure-A/B/C.**

17. The goods shall be supplied by the supplier within the time limit specified in the supply order. In case, the material is not supplied within the delivery period the supplier shall be liable to pay the University the compensation amount equivalent to 1% of the cost of material per day or such other amount as decided by the University till the supply remains incomplete, provided that the total amount of compensation shall not exceed 10% of the total amount of the cost of material supplied/to be supplied. Appeal against these orders shall, however, lie with the Vice-Chancellor, Chaudhary Bansi Lal University, Bhiwani whose decision shall be final.

18. The warranty would start from the date of successful installation of the equipment.

19. In case of warranty items, the Performance Security @ 5% of cost of the item to be deposited in the form of Fixed Deposit Receipt or Bank Guarantee by the successful bidder *i.e.* who has been awarded supply order. The performance security shall remain valid for a period of 60 days beyond the date of completion of warranty period.

20. In case, the supplier backs out of the supply of the goods, the earnest money deposited by the supplier shall be forfeited besides taking any other action as may be considered necessary by the University.

21. The quantity of the material shall be subject to increase or decrease on the tender rates. The acceptance of goods is subject to the approval of the Inspection Committee.

22. If yours rates are approved by the GEM and other Central/State Agency, the same must be quoted and the copy of the rate contract be attached.

23. Rates be quoted F.O.R. CBLU, Bhiwani. Rates should be quoted for free delivery at the CBLU Campus and no transportation or other charges shall be payable.

24. 100% payment will be made on receipt and inspection of goods after satisfactory installation to ensure the specifications and their good condition.

25. The offer must be valid for a period of at least 3 months from the date of opening of tender.

26. The University reserves the right to reject or accept any or all offers without assigning any reason.

27. In case, any information/clarification is required, may be contacted Sh. Baljeet Singh, Superintendent, P&S Branch at Mobile No. 9416662160 on any working day (Monday to Friday) during office hours.

28. In case of any dispute both the parties will be bound by the decision of the Vice Chancellor, CBLU, Bhiwani.

29. QUOTATIONS SHOULD INVARIABLY BE ACCOMPANIED BY THE FOLLOWING CERTIFICATE:

“The terms & conditions of tender/quotation/rate contract have been read and I/We certify that I/We clearly understand the same and undertake for its compliance”.

30. The disputes, if any, shall be subject to Jurisdiction of Courts at Bhiwani.

31. Any corrigendum/addendum/amendments/notice/updation related to this tender will be uploaded on University website *i.e.* www.cblu.ac.in

REGISTRAR

Stationary Items

Sr. No.	Name of item	Specifications (i.e. Brand/Size)
1	Attendance Register (1Qr)	Jindal
2	Ball Pen	Blue, Red, Black (Rortio Fastwrite)
3	Bond Paper	80 GSM, 85 GSM
5	Chalk Box	DOME (Dustor)
6	Correction Fluid Pen	Flair
7	Dak Pad	Jindal
8	Despatch Register	Saraswati (6 Qr)
10	Dustor Board	Teacher
11	Envelop 10X08	Sheesh Mahal (Yellow)
12	Envelop 10X4.5	Sheesh Mahal (White)
13	Envelop 12X10	Sheesh Mahal (Yellow)
14	Envelop 16X12	Sheesh Mahal Cloth (Jaali, Khakhi)
15	Envelop 9X4	Sheesh Mahal (White)
16	Eraser	Apsara
17	Extension Board	Havells 4+1
18	Fevi Stick	15 gms (Pidilite)
19	File Board	Jindal
20	File Cover	Printed with University name & logo
21	File/Paper Flag	Boss (Plastic, Paper)
22	Folder Stick	World One
23	Gum Bottle	Small/Big (Camel)
24	Highlighter	Flair
25	Index File	Jindal
26	L Shape Plastic Folder	Star
27	Locks	Harrison
28	Marker CD	Flair
29	Marker for white board	Luxor
30	Marker Ink	Flair
31	Marker Permanent	Flair

32	Noting Sheets	Green (Printed with University name)
33	Paper Coloured (A4)	Century, Roster(Green, Sky blue, Pink)
34	Paper Cutter	Big (Premier)
35	Pencil	Apsara Beauty
36	Peon Book	Jindal
37	Photocopier Paper	A4 (Spectra)
38	Photocopier Paper	Legal (Spectra)
39	Pilot Pen	V-5, V-7, Unibal, Trimax
40	Punching Machine	Single/Double (Kangaroo)
41	Receipt Register	Saraswati (6 Qr)
42	Register	96 Pages (Delta)
43	Register	192 Pages (Delta)
44	Register	384 Pages (Delta)
45	Scale	Steel (A. R. K. Deluxe)
46	Scrap Sheets	A4 size (Lotus, Delta)
47	Scissors	Scotch
48	Sharpner	Apsara
49	Slip Pad/Note Pad	22 No., 33 No. (Sunny)
50	Spiral Slip Pad	Surya Kiran No. 8
51	Stamp Pad	Golden
52	Stapler Big	Kangaroo
53	Stapler Pin	Small/Big (Kangaroo)
54	Stapler Small	Kangaroo
55	Stock Register	Saraswati (6 Qr)
56	Tag Small	Fauji Tag
57	Tape Double Side	Premier
58	Tape Brown/Khakhi	Big (Premier)
59	Transparant Tape	Small/Big (Premier)
60	Binder Clip	Premier
61	Pockers	National
62	Calculator	Orpat
63	Pen Drive – 8 GB/16 GB	Sandisk
64	Hard Disk- 1TB/ 2TB	WD

ANNEXURE-B

LIST OF SANITARY ITEMS

S.No.	Particular's Details	Specifications (i.e. Brands/Sizes)
1.	Agarbatti	Cycle
2.	Baans Broom	Hariram Gulab Rai
3.	Bathroom Towel	Signature
4.	Black Hit	400 ML.
5.	Black Polythene	Wonder (20*22*26)
6.	Blanket Pocha	Signature
7.	Broom Narial	Hariram Gulab Rai
8.	Bucket Plastic	Wonder
9.	Coaster	Wonder
10.	Cup Plate	Bone China
11.	Curtains	Signature (10ft/ 08ft/ 06ft)
12.	Soap	Dettol (Small/Big)
13.	Dust Pan Steel	Hazal
14.	Dustbin	Maizon (Small/Big)
15.	Duster Cloth	SKT
16.	Soap	Fena
17.	Doormate	Supreme
18.	Plastic pipe for Garden	Aquabest
19.	Glass	Borosil
20.	Refill	Good Night
21.	Toilet Cleaner	Harpic (500ml)
22.	Iron Ring for Brooms	---
23.	Lathi for Brooms	5ft
24.	Liquid Soap	Dettol
25.	Floor Cleaner	Lizol
26.	Glass and Household Cleaner	Colin
27.	Lock	Harrison (Big/Small)
28.	Marking Cloth	Arvind
29.	Match Box	Home Lite
30.	Plastic Mug for Bathroom	Wonder
31.	Needle Thread	T.T.
32.	Odonil Packet	50 Gms.
33.	Pencil Cell	Eveready
34.	Phenyl Black Bottle	Gainda (450 ML)

35.	Phenyl White Bottle	Gainda (5 Ltr)
36.	Phenyl Tablet	Besure
37.	Phool Broom	Hari Ram Gulab Rai
38.	Plastic Bucket for Pocha	Wonder
39.	Plastic Sutli	Surya Kiran
40.	Pocha Big	Scotch Bright (Full Size)
41.	Remote Cell	Everedy (Big/Small)
42.	Room Heater	Usha
43.	Room Spray	Odonil
44.	Scotch Brite Medium Heavy duty Gloves	----
45.	Soap Stand (Wall)	Wonder
46.	Tea Cattle	Pesion
47.	Thermos	Milton
48.	Tissue Paper	Premiere
49.	Toilet Brush	Venus
50.	Torch for Security Guards	Onlite
51.	Towell	Rupa
52.	Tray (Plastic Small/Big)	Milton
53.	Vertical Blinds	Presto
54.	Wall Clock	Ajanta
55.	Washing Powder	Nirma/Surf/Tide (1 Kg/2 Kg/5Kg)
56.	Water Jug Plastic	Wonder
57.	Wiper	Scotch Bright (Big/Small)

ANNEXURE-C

List of Electrical items for Engineering Branch of CBLU, Bhiwani			
Sr. No.	Nme of item/size	Make	Unit
1	PVC 4mm ² core copper conductor wire single core	RR/Havells /Finolex	Each 90 Roll
2	PVC 2.5mm ² copper conductor wire single core	RR/Havells /Finolex	Each Roll
3	PVC 1.0mm ² copper conductor wire single core	RR/Havells /Finolex	Each Roll
4	PVC 1.5mm ² copper conductor wire single core	RR/Havells /Finolex	Each Roll
5	Flexible wire 40/76 copper 3 core (1.0mm ²) sheathed.	RR/Havells /Finolex	Each Roll
6	Flexible wire 23/76, 2 core copper	RK light/RR/Havells	Each Roll
7	P/T15 Amp Switch	Havells/Anchor/SSK	Each
8	P/T15 Amp Socket (6 Pin)	Havells/SSK /Anchor	Each
9	P/T 5 Amp. Switch	Havells/SSK/Anchor	Each
10	P/T 5 Amp. Socket (5Pin)	Havells/Anchor/SSK	Each
11	Fan Regulator 5 step, socket type,100W	Havells/SSK/Anchor	Each
12	Batten holder	SSK/Anchor	Each
13	Remote bell	Klick	Each
14	Brass Screw 1.5" with washer (2 Nos. with each screws).	Good quality	Each
15	Brass Screw 2" with washer (2 Nos. with each screws).	Good quality	Each
16	Brass Screw 3" with washer (2 Nos. with each screws).	Good quality	Each
17	Screw iron 1.5"	Good quality	Each Pkt of 100 pcs.
18	PVC tape roll ¾ steel grip 10 mtr.	Klick/Steelgrip.	Each
19	Round sheet (PVC)	Topsan/Manglam	Each
20	PVC Bend 1" Heavy Duty	Ravindra/Polypack	Each
21	3.15 MFD cacpacitor oil type (For fans)	Micro/Epcos/Tibcon	Each
22	4MFD cacpacitor oil type (Dasert Cooler)	Micro/Epcos/Tibcon	Each
23	Fan Chiri complete set	Heavy duty	Each

24	Drill bit 6mm2 (Cement)	Good quality	Each
25	Drill bit 6mm2 (Iron)	Good quality	Each
26	6Amp to 32Amp MCB SP "B" curve 10KA.	Siemens/Havells/Legrand	Each
27	40Amp SPN MCB 415 Volts, 10 KA B-Curve	Siemens/Havells/Legrand	Each
28	63Amp SPN MCB 10 KA B-Curve	Siemens/Havells/Legrand	Each
29	TPN MCB 63 Amp, 10 KA B-Curve.	Siemens/Havells/Legrand	Each
30	HT Fuse wire 100A (200 gm)	Good quality	Each Roll
31	LED lamp 7 watt LED lamp B-22,625 Lumen, 220-240V, 50Hz, cool day light, 6500K	Philips/Havells/Helonix	Each
32	LED lamp 13 watt ±10% LED lamp, B-22, 1400 Lumen, 220-240V, 50Hz, cool day light, 6500K	Philips/Havells/Helonix	Each
33	400W Metal Halide Lamps (T), E40, 32400 Lumens, 6500 K	Havells/Bajaj/Philips.	Each
34	400W Ballast H. Duty copper wound.	Havells/Bajaj/Philips.	Each
35	Rawl Plug Pkt. having 100 Pcs. (Heavy Duty) 40mm2	Manglam/Topsan	Each Pkt of 100 pcs.
36	Telephone Gittee Pkt. having 100 Pcs. 4mm and 6mm (Heavy Duty)	Manglam/Topsan	Each Pkt of 100 pcs.
37	Telephone Gittee Pkt. having 100 Pcs. 5mm (Heavy Duty)	Manglam/Topsan	Each Pkt of 100 pcs.
38	Telephone Gittee Pkt. having 100 Pcs. 7mm (Heavy Duty)	Manglam/Topsan	Each Pkt of 100 pcs.
39	Telephone Gittee 1" for PVC pipe. (Pkt. Having 100 Pcs.).	Manglam/Topsan	Each Pkt of 100 pcs.
40	Telephone instrument with ID	Beetel	Each
41	Telephone dibby double jack	Good quality	Each
42	Telephone lead P to P jack type (Cable)	Good quality	Each
43	Al. Cable 6mm 2 core unarmoured	Plaza/RK Light	Each Roll
44	PVC MCB Box 2 way for MCB's	Havells/HPL/Premax/Standard	Each
45	Single Phase energy meter 10-40 A, class 1.0 accuray, Electronic type	HPL/BENTEC/SHELZER	Each

46	3 Phase meter 10-60 A, class 1.0 accuray, Electronic type	HPL/BENITEC/SHELZER	Each
47	LED tube rod 20W,1200mm,2100 lumens,20000 life burning hour surge protection 2.5kv	Philips/Havells/GE	Each
48	Energy Saving18 Watt LED PLL having P.F. > 0.9, THD <20% having duty in driver Lumens above 1500,220 V -240 V, 50HZ Cool day light ,6500 K Energy Saving > 50%	Havells /Philips/GE	Each
49	LED Bulb 45 walt	Helonix/Havells	Each
50	Ding Dong Bell	Klick/S.S.K./Anchor/Havells	Each
51	PVC Pipe 1"	Bajaj/Ravindra	Each
52	5A Top 3 Pin	S.S.K./Anchor/Havells	Each
53	15A Top 3 Pin	S.S.K./Anchor/Havells	Each
54	AC top 40 Amp	S.S.K./Havells	Each
55	AC Socket 40	S.S.K./Havells	Each
56	1MM Copper Wire 2 core	R.R. /Havells/Finolex	Role
57	PVC batten 1"	Ravindra/Polypack	Each
58	14W Tube Rod	Havells /Philips	Each
59	14W Chok	Havells /Bajaj	Each
60	Flood Light 100W	Havells/Helonix/Philips	Each
61	Flood Light 200W	Havells/Helonix/Philips	Each
62	Flood Light 70 Watt	Havells/Helonix/Philips	Each
63	Supply Hot Dip galvanized octagonal pole of 3mm thickness with base plate including cost of nut and bolts and all accessories as supply by the manufecture including cost of foundation accessories etc. The foundation bolts as per manufecture design should be hot dipped galvanized pole compete with door locking arangement terminal plate consisting of 2 Nos. 100A. 4 pole neutral links 9 Mtr. long pole with top dia 70mm and bottom dia 155mm with base plate of size 260 X260 X16mm.	Bajaj/Philips	Each
64	LED street Light 60W Luman 6400, 5700K IP66,180-240, 50HZ	Philips/Helonix/HCL/Havells	Each

SELF-DECLARATION – NO BLACKLISTING

To,
The Registrar
Chaudhary Bansi Lal University,
Bhiwani

Dear Sir,

Sub: Annual Rate Contract for supply of *Stationery/Sanitary/Electrical items to CBLU*

1. In response to the Tender Document for Annual Rate Contract for supply of *Stationery/Sanitary/Electrical items*, I/ We hereby declare that presently our Company/ firm _____ is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any Central/State/Autonomous organization of Government.

2. We further declare that presently our Company/ firm _____ is not blacklisted and not declared ineligible for reasons other than corrupt & fraudulent practices by any Central/State/Autonomous organization of Government on the date of Bid Submission.

3. If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Thanking you,

Yours faithfully,

Date :
Place:

Signatures _____
Name _____
Seal of the Organization _____

ANNEXURE-II**BIDDER DETAILS FORM****Annual rate contract for supply of Stationery/Sanitary/Electrical Items to CBLU, Bhiwani**

S.N.	Description	Information
1.	Name of bidder	
2.	Registered Address and Telephone Number of the Bidder	
3.	Registration certificate details as per existing norms (indicating the legal status— company/partnership firm/proprietorship concern, etc.)	
4.	Details of Earnest Money Deposit	DD No. _____ date _____ of Rs. 10,000/- drawn on Bank
5.	GST No.(Copy to be enclosed)	
6.	PAN No. : (Copy to be enclosed)	
7.	Copy of IT Returns of the Previous Year(YES/NO) attached?	(YES/NO)
8.	Copies of Purchase Orders received from different Central/State/Autonomous organization of Government during last 1 year attached	(YES/NO)

Signatures _____

Place:

Name _____

Seal of the Organization _____



Chaudhary Bansi Lal University Bhiwani

(A State University established under Haryana Act No. 25 of 2014)

TENDER NOTICE INVITING QUOTATION

Sealed Quotations are invited for Rate Contract of supply of Stationery/Sanitary/Electrical Items.

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Last date of submission of tender	19-09-2019
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Type of Material	Stationery /Sanitary / Electrical Items as per Annexure-A/B/C respectively.

Sealed document may be sent/submitted to the following address before the said time and date after that no quotation will be entertained. For other **terms and conditions**, please visit University Website - www.cblu.ac.in.

REGISTRAR